

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, JULY 11, 2013
THIRD FLOOR MEETING ROOM

#2 Revision
7/10/13

AGENDA

Please note the order of this closed session was changed.

I. 9:00 A.M. - CALL TO ORDER

II. MOTION TO GO INTO CLOSED SESSION/ADMINISTRATIVE FUNCTION

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

Topic – To discuss the reorganization of a county division including the impact on specific county employees.

III. 10:00 A.M. - RECONVENE

- A. Invocation
- B. Pledge of Allegiance
- C. Commissioner Comments
- D. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
- E. Approval of Minutes – April 25, June 6, June 13, June 18, June 20, June 25 and June 27

IV. PUBLIC COMMENTS (Three-Minute Presentation)

V. CONSENT AGENDA (See Attached Separate Agenda)

1

VI. AGENDA BRIEFING

Thursday, July 25, at 10:00 a.m.

- Post-construction Benefit Assessment for Lake Linganore Planned Unit Development (Villages of Pinehurst)

VII. WORKSESSION (Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)

- A. Appointment of Frederick County Board of Education Member – Commissioner Blaine Young
(10 Minutes - Board Decision)
- B. [Proposed Revision](#) to the Technology of Frederick County's Bylaws – Sherry Weakley, IIT
(10 Minutes - Board Decision)

2

VIII. ADMINISTRATIVE BUSINESS (Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)

- A. [Installment Purchase](#) Agreement – Michael E. Stambaugh et al – Anne Bradley, Community Development Division
(10 Minutes - Board Decision)

3

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, JULY 11, 2013
THIRD FLOOR MEETING ROOM

#2 Revision
7/10/13

- B. Present for Signature Purposes the Ordinance for Rezoning Amendment #R-12-01 – Linganore/Oakdale PUD (Public Hearing Held 6/18/13) – Michael Chomel, Office of the County Attorney
(5 Minutes - Board Information)
- C. Present for Signature Purposes the Linganore/Oakdale PUD Development Rights and Responsibilities Agreement (Public Hearing Held 6/18/13) – Eric Soter, Community Development Division and Kathy Mitchell, Office of the County Attorney
(5 Minutes - Board Information)
- D. Bid Awards – Diane George, Finance Division
a. [Purchasing Memo #14-001](#), FY 2014 Hardware/Software Maintenance Renewals for IIT
b. [Purchasing Memo #14-002](#), Architecture and Engineering Services (IDQ Contract)
(10 Minutes - Board Decision) **4(a-b)**
- E. [Memorandum](#) of Understanding Between the Frederick County Sheriff's Office and the National Park Service – Major Scot Hopkins, Sheriff's Office
(10 Minutes - Board Decision) **5**
- F. [Recommendation](#) to Execute Addendums to the Comcast Master Service Level Agreement – Sherry Weakley, IIT
(10 Minutes - Board Decision) **6**
- G. [Release of First](#) Quarter Library Material Funding – Darrell Batson, Frederick County Public Libraries
(10 Minutes - Board Decision) **7**
- H. [Spectrum Drive](#) Lease Renewal – Crystal Chamberlain, Public Works Division
(10 Minutes - Board Decision) **8**
- I. [YMCA of Frederick](#) County Lease Amendment – Crystal Chamberlain, Public Works Division
(10 Minutes - Board Decision) **9**
- J. [2012 Annual](#) Planning Report – Jim Gugel, Community Development Division
(10 Minutes - Board Information) **10**
- K. [Ordinance to](#) Revise Chapter 1-25 of the Frederick County Code – Development Rights and Responsibilities Agreements (DRRAs) – Kathy Mitchell, Office of the County Attorney
(10 Minutes - Board Decision) **11**
- L. [Frederick County](#) Employees Retirement Plan: Investment Management Services Agreements with Geneva Capital Management Inc. and Robeco Investment Management, Inc. – Tracy Lobuts, Human Resources Division
(10 Minutes - Board Decision) **12**
- M. [Development Impact](#) Fee Exemption – Commons of Avalon – Jenny Short, Citizens Services Division
(10 Minutes - Board Decision) **13**

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, JULY 11, 2013
THIRD FLOOR MEETING ROOM

| |
|--------------------------------------|
| #2 Revision 7/10/13 |
|--------------------------------------|

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS (*Three-Minute Presentation*)**

XI. **QUESTIONS - PRESS**

XII. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter; (8) To consult with staff, consultants, or other individuals about pending or potential litigation and (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

Topic – To discuss with the county's attorneys, county staff and other individuals the legal requirements of an existing contract and the county's options in addressing possible changed circumstances

A

ADJOURN

CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #14-003](#) – Asphalt and Stone Materials
Award to: Various Vendors
Estimated annual amount: \$1,052,021.00
2. [Purchasing Memo #14-004](#) - Bid #13-064, #13-071 and #13-088, Commodity Purchases for Various Water/Wastewater Chemicals for Utilities and Solid Waste Management Division
Award to: Various Vendors
Estimated total of \$1,425,578.00
3. [Purchasing Memo #14-005](#) – Medium Voltage and Equipment Testing Preventative Maintenance and Emergency Repair Services for Utilities and Solid Waste Management Division
Award to: Electrical Power Systems International
Award amount: \$153,375.00

BUDGET TRANSFER

1. [BT-14-003](#), Accounting, Finance Division

BOARD OF EDUCATION CURRENT EXPENSE FUND AMENDMENT

1. [#3-13](#) (No county budget transfer required.)

CHANGE ORDER

1. [Construction Change](#) Order No. 86, Ballenger-McKinney Enhanced Nutrient Removal, Wastewater Treatment Plant Expansion – Rodney Winebrenner, Utilities and Solid Waste Management Division

EASEMENT

1. [Montevue Adaptive](#) Reuse Project Easement – Crystal Chamberlain, Public Works Division

GRANT

1. [FFY 2013 Emergency](#) Solutions Grant Renewal Application – Jenny Short, Citizens Services Division

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.